Accepts any changes you have made and completes the operation.

Discards any changes you have made and cancels the operation.

Provides further information about the dialogue box.

Creates a new (empty) vocabulary file.

Opens an existing vocabulary file.

Specifies the file to open. Select a file from the list, or choose **Browse** to display the **Open** dialogue box.

Specifies the format of the file to be converted.

Specifies the line at which to begin the conversion. Start from line 2 if the first line in the file contains column headings.

Lists the fields used to store an item of vocabulary in Interlex.

Adds the field selected in the list of available fields to the end of the list of fields to import.

Removes the selected field from the list of fields to import.

Specifies the fields for which data is to be imported. Add fields in the order they appear in the text file.

Displays the name of the file.

Displays the folder in which the file is located.

Displays the size of the file.

Displays the date and time the file was last saved.

Shows whether the file is read-only. To save changes to a read-only file, save it with a different name or in a different location. This attribute cannot be changed from Interlex.

Shows whether the file is hidden. This attribute cannot be changed from Interlex.

Shows whether the file should be archived. This attribute cannot be changed from Interlex.

Shows whether the file is a system file. This attribute cannot be changed from Interlex.

Specifies the language of the foreign words and phrases in the file. Select the language you are learning.

Specifies the language of the translations in the file. Select your native language.

Allows you to enter a description of the file. The description appears at the top of the first page when the file is printed.

Allows you to specify the author of the file.

Allows you to enter additional information about the file.

Specifies the size of the margin.

Specifies the number of columns.

Specifies whether to print a line between columns.

Changes the printer, paper size or page orientation.

Changes the font.

Specifies whether to print a title. If selected, the description given in the **Properties** dialogue box is printed at the top of the first page. If there is no description, the file name is printed instead.

Specifies whether to print page numbers.

Specifies the number of copies to print.

Specifies which fields to print in addition to the Word/phrase field.

Specifies the foreign word or phrase to add or modify. You can change the way the entry is sorted by typing @ before the first significant letter. For example, *el @hombre* would be sorted under *h* rather than *e.*

Specifies the grammatical classification of the word. Enter a single abbreviation such as *n.* (noun), *v.* (verb), *adj.* (adjective) or *adv.* (adverb). This information is not tested, so you can leave it out if you prefer. However, if you intend to use the multiple choice facility you should specify the part of speech so that Interlex can suggest other words in the same category.

Specifies other grammatical information about the word. Enter abbreviations such as *m.* (masculine), *inv.* (invariable) or *collect.* (collective). This information can be tested, so it is best to leave out anything obvious. Use this field for information that cannot be deduced otherwise.

Specifies one or more translations of the word. Multiple translations should be separated by commas or semicolons. You can use semicolons to denote distinct senses of a word and commas to denote alternative renditions of the same sense (e.g. *big, large; important*).

Specifies the field by which vocabulary is to be sorted

Specifies the field to search.

Specifies the text to search for.

Specifies one of the following comparison methods: *Any part of field* (the field must contain the search text), *Start of field* (the field must begin with the search text), *End of field* (the field must end with the search text) or *Whole field* (the entire field must match the search text).

Specifies whether to distinguish between upper and lower case letters.

Specifies whether to distinguish between letters with different accents.

Specifies whether to search for a whole word or part of a word.

Searches for the next word or phrase that matches the specified criteria. If the end of the file is reached, searching continues from the beginning.

Displays the number of words you have learnt.

Displays the number of words in the file.

Displays the number of words you have learnt as a percentage of the number of words in the file.

Displays the number of questions you have answered correctly.

Displays the number of questions you have attempted.

Displays the number of questions you have answered correctly as a percentage of the number of questions you have attempted.

Sets statistics to zero and marks all words as unlearnt.

Specifies the font to select.

Specifies the size of the font in points.

If selected, new words appear at the end of the list. Otherwise, they are inserted before the selected word.

If selected, a warning message is displayed if you add a word or translation that already exists in the current file.

If selected, a warning message is displayed if you do not specify the sorting position by inserting @ before the most significant letter.

If selected, a warning message is displayed if you do not specify the **Part of Speech**.

If selected, the **Part of Speech** and **Notes** fields are skipped when you use the **Tab** key to move between items in the **Add/Edit** dialogue box.

Specifies the colour used to display words that are marked as learnt.

Specifies a keyboard shortcut that can be used to insert a character.

Specifies the script containing the required character. The script for the foreign language of the current file is selected by default.

Specifies the character to insert when the selected key is pressed.

Clears all shortcut key assignments.

If selected, Interlex changes the keyboard layout automatically according to the languages of the current file. For example, if you open a Greek-English file, the keyboard layout will alternate between Greek and English. To use this facility, you must first install the appropriate input language(s) via Windows Control Panel.

If selected, information in the **Notes** field is tested when learning vocabulary into your native language.

If selected, information in the **Notes** field is tested when learning vocabulary into a foreign language.

Specifies the number of items you want to choose from when answering a multiple choice question.

If selected, extra practice is allocated to words you fail to recall. Using this option means you may need to recall a word more than once before it is marked as learnt.

Specifies the number of consecutive incorrect responses you can give for the same word before no extra practice is allocated.

If selected, correct responses achieved using the **Hint** command are logged as if they were incorrect.

If selected, differences in capitalization are ignored when evaluating native-language responses. For example, if the expected response is *January*, then *january* will also be accepted.

If selected, punctuation characters are ignored when evaluating native-language responses. For example, if the expected response is *textbook*, then *text-book* will also be accepted.

If selected, spaces are ignored when evaluating native-language responses. For example, if the expected response is *schoolboy*, then *school boy* will also be accepted.

If selected, text enclosed in the specified type of brackets may be omitted from native-language responses. For example, if the expected response is *photo(graph)*, then both *photo* and *photograph* will also be accepted.

If selected, words separated by the specified character are regarded as alternatives when evaluating native-language responses. For example, if the expected response is *to make/bake a cake*, then both *to make a cake* and *to bake a cake* will also be accepted.

If selected, words or phrases separated by the specified characters are regarded as alternative translations when evaluating native-language responses. For example, if the expected response is *bad, naughty*, then both *bad* and *naughty* will also be accepted.

If selected, differences in capitalization are ignored when evaluating foreign-language responses. For example, if the expected response is *dimanche*, then *Dimanche* will also be accepted.

If selected, punctuation characters are ignored when evaluating foreign-language responses. For example, if the expected response is *belle-sœur*, then *bellesœur* will also be accepted.

If selected, spaces are ignored when evaluating foreign-language responses. For example, if the expected response is *quelque chose*, then *quelquechose* will also be accepted.

If selected, text enclosed in the specified type of brackets may be omitted from foreign-language responses. For example, if the expected response is *auto(mobile)*, then both *auto* and *automobile* will also be accepted.

If selected, words separated by the specified character are regarded as alternatives when evaluating foreign-language responses. For example, if the expected response is *ça/cela m'ennuie*, then both *ça m'ennuie* and *cela m'ennuie* will also be accepted.

If selected, words or phrases separated by the specified characters are regarded as synonymous when evaluating foreign-language responses. For example, if the expected response is *le vélo; la bicyclette*, then both *le vélo* and *la bicyclette* will also be accepted.

If selected, English auxiliary verbs may be abbreviated with an apostrophe. For example, if the expected response is *she is not there*, then both *she's not there* and *she isn't there* will also be accepted.

If selected, *to* may be omitted from English infinitives. For example, if the expected response is *to run*, then *run* will also be accepted.

If selected, English words ending in *-ize* and their derivatives may be spelled with an *s* or a *z*. For example, if the expected response is *organization*, then *organisation* will also be accepted.

Specifies the colour used to display the expected answer when you give a correct response.

If selected, the next question is displayed immediately when you give a correct response.

Specifies a sound (*.wav) file to play when you give a correct response.

Specifies the colour used to display the expected answer when you give an incorrect response.

Specifies how long to disable the **Continue** button after an incorrect response.

Specifies a sound (*.wav) file to play when you give an incorrect response.